

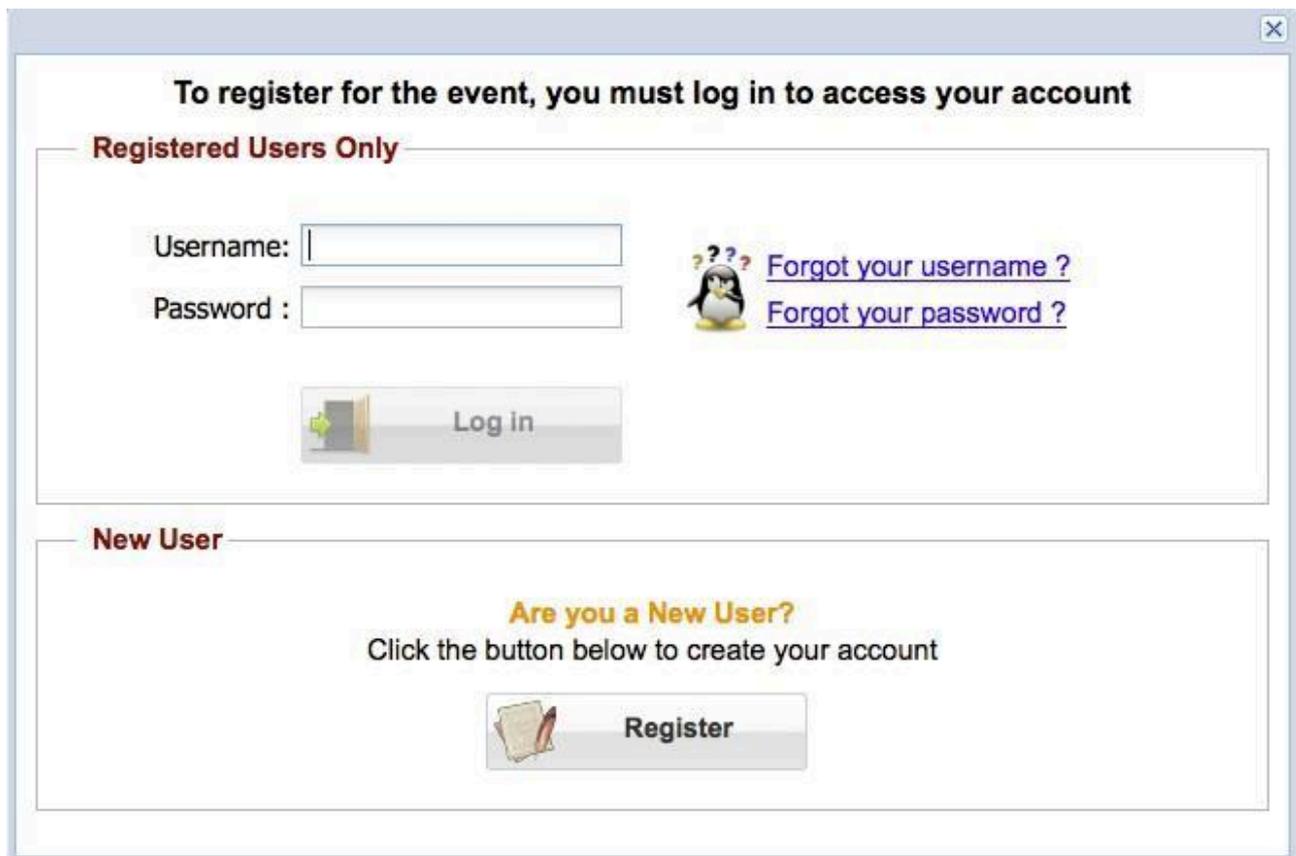
GUIDE TO REGISTER FOR “THE CHURCH UP CLOSE” 2024

PHASE 3: REGISTRATION AND PAYMENT PROCESS

Once you have created your account (Phase 1), applied for the Seminar (Phase 2) and been accepted, you can effectively **register and pay the fees of the seminar**. Please follow the steps below:

STEP 1: Click on the link <http://eventi.pusc.it/iscrizione/?lan=Uk&ev=18TCUC>, then enter Username and Password and click “Log in” (Figure 7)

Figure 7



The screenshot shows a web form titled "To register for the event, you must log in to access your account". It is divided into two sections: "Registered Users Only" and "New User".

Registered Users Only

Username:

Password:

 [Forgot your username ?](#)
[Forgot your password ?](#)



New User

Are you a New User?
Click the button below to create your account



STEP 2: Complete the registration process

Click on the The Church Up Close Seminar's event page:

Pontificia Università della
SANTA CROCE

Hi,
Valeria Sanasi
[Change account](#)

List of Events	Online Courses	Language Courses	External Events	History	Your Account	Exit
<p>Antropologia della famiglia e del lavoro: dalla ricerca dell'equilibrio ...</p> <p>14/03/2024</p> <p>Click here to subscribe</p>	<p>Antropologia della famiglia e del lavoro: dalla ricerca dell'equilibrio ...</p> <p>14/03/2024</p> <p>Click here to subscribe</p>	<p>Regolamentazione emotiva dell'accompagnatore spirituale</p> <p>15/03/2024 - 16/03/2024</p> <p>Click here to subscribe</p>	 <p>XXVIII Convegno di studi</p> <p>La Giustizia penale nella Chiesa: tutela della vittima e garanzie dell'...</p> <p>10/04/2024 - 11/04/2024</p> <p>Click here to subscribe</p>	 <p>A Professional Seminar for Journalists</p> <p>The Church Up Close 2024: Covering Catholicism in the Age of Francis</p> <p>09/09/2024 - 14/09/2024</p> <p>Modify Registration</p>		

then fill out all the registration information and payment type indicated in Figure 8

Figure 8

Pontificia Università della
SANTA CROCE

Hi,
Valeria Sanasi
[Change account](#)

List of Events	Online Courses	Language Courses	External Events	History	Your Account	Exit
 <p>A Professional Seminar for Journalists</p> <p><i>The Church Up Close 2024: Covering Catholicism in the Age of Francis</i></p> <p>09/09/2024 - 14/09/2024 - Rome, Italy</p>						
<p>Registration Date: Friday, 01/03/2024 14:50</p>						
<p>Select the price</p> <p>Payment</p> <p><input checked="" type="radio"/> € 150 Reduced fee</p>						
<p>Request for Certificate of Participation</p> <p><input checked="" type="radio"/> Send it to my email address <input type="radio"/> No thanks, not interested</p>						

Payment Method: Credit Card

Registration Fee: € 150.00

Commission fee: € 0.00

Amount to be paid: € 150.00

By choosing this payment method, You will be redirected to the site **GestPay di Banca Sella** to make an online payment by credit card (Visa, Master Card or American Express)

Nota:

In the event that the payment does not go through, please check with your bank to enable the transaction

[Paga ora](#)

Back Modify Registration Unsubscribe

The amount of the Seminar Fee will appear automatically (it will depend on the amount of the scholarship granted, if any).

“Payment Method” offers two possibilities: PayPal or Credit Card. Tax costs are applied to the candidate.

Payment through Credit Card or PayPal redirect to a secured process.

Click “Modify Registration” if you need to change anything with your registration. Otherwise, after entering payment details, the button will change to “Complete”. Click to confirm.

A pop-up will appear on the screen (Figure 9) to confirm that registration has been successfully accomplished. A confirmation email will then be sent to your email account with a pdf version of your registration form.

Figure 9



END.